

Department Request to Defer Graduate Start Term

Graduate Departments may defer their graduate students up to one year following the original term of admission due to extenuating circumstances. Graduate students must be officially admitted to a graduate program at the University of Utah before The Office of Admissions will consider the deferment request. Deferment requests are subject to department/program approval.

Please note that consideration beyond one year requires the submission of a new application and application fee. **Only one deferment request per unique application will be processed.** This form may not be used to recommend a student to a different program- the submission of a new application and program-specific materials for that new program will be required.

To request a deferment, please complete the "Graduate Student Information" section with the student's information. Once all fields have been completed, please forward the form to the University of Utah Office of Admissions for processing by the first day of the original admit term.

By submitting this form, the department agrees to the following conditions and confirms that the information has been discussed with the student.

- **Only deferment requests up to one year following the original term of admission will be considered.**
- **The deadline for the department to submit this form is the first day of classes of the student's original admit term. Late deferment requests will not be accepted.**
- **Once the deferment request has been approved, a deferment reversal to the student's original admit term will not be granted.**
- **Each student is entitled to a single deferment request. Subsequent deferrals will not be accepted and will require the student to reapply for a future term.**

Students whose deferment requests have been approved will receive a formal letter from the Office of Admissions.

Graduate Student Information

Full Name:

Student ID (uNID):

Student Email:

Graduate Program:

Admit Term:

Requested Deferment Term:

By signing and submitting this request for deferment, the department agrees to the specifications listed above and the student intends to attend the University of Utah and has agreed to the following conditions:

- Enrollment at another university during the deferment period is not permitted unless prior approval is given by your academic department at the University of Utah.
- The student must notify the academic department at the University of Utah if the student becomes a matriculated student at another institution during the deferment period.
- The University of Utah retains the right to terminate the student's matriculation into their graduate program if the student decides to matriculate into a graduate program at a different institution.

Failure to meet these terms may result in the revocation of admission. In such a case, the student will need to reapply for a future term.

For Department Use Only

Instructions for department:

The deadline to submit this form is the first day of classes of the student's original admit term.

If the department approves the above student's request to defer their start term, please sign and complete all sections of the "Graduate Student Information" and the "For Department Use Only." Return the complete form to admissions_deferment@utah.edu. Please remember to keep a copy of this form for your records.

***This deferment process is handled outside of ApplyYourself and would be the department's responsibility to track the student's start term.**

Department Contact Name:

Department Contact uNID:

Department Contact Email:

Only handwritten, electronic, or digital signatures will be accepted. Forms submitted with a typed signature will not be accepted.

Department Contact Signature:

Date: