



The University of Utah Petition for Undergraduate Late Admission Application

The University of Utah • Office of Admissions • 201 S 1460 E RM 250 S • Salt Lake City UT 84112 • 801-581-8761 • 801-585-7864 fax

This document is accessible when opened in **Adobe Reader**. [If you do not already have Adobe Reader, it is free on the Adobe website.](#)

Last Name _____ First Name _____ Middle Name _____

Date of Birth (mm/dd/yyyy) _____ Email _____ Phone _____

Instructions

1. Read each statement below, then sign and date this form.
2. Submit the complete packet in one of the following methods:
 - In person – drop off packet on the second floor of the Student Services Building, window 2
 - *Scan all documents and email to admissions_appeal@utah.edu
 - *Fax to 801-585-7864
3. Submit accompanying documentation
 - Official transcripts in a sealed envelope from each institution attended. (Transfer students with less than 30 transferable credit hours must also submit their high school transcripts).
 - If applying as a freshman, or a transfer student with less than 30 transferable credit hours, official ACT or SAT test scores received directly from the testing agency.
4. Submit \$30 late fee paid in person .

**Note: emailed and faxed transcripts are not considered official but can be used to make an admissions decision. If admitted, official copies must be sent. We do not accept payments via email or fax. Call our office at 801-581-7282 to pay the late fee.*

I understand:

- I must pay the \$45 or \$55 application fee when applying using the online application and the \$30 late fee, for a total of \$75 or \$85. These fees are nonrefundable.
- Admission is not guaranteed. If admitted, I must attend or I will be required to reapply for a future term. If denied, I will not have the opportunity to appeal due to my late application.
- Class availability, financial aid, housing and other services are not guaranteed due to my late application.
- Residency reclassification applications or certification forms received during the first week of term-length classes must include a letter of appeal requesting late consideration and explaining extenuating circumstances for missing the term deadline for submission of these forms. No late requests will be considered after the first week of term-length classes. Approval of a Petition for Late Admission does not guarantee an approval for consideration of residency. Applicants are responsible for understanding residency policies, procedures and deadlines as listed at admissions.utah.edu/apply/residency.
- If admitted, I must pay the \$300 enrollment deposit before registering for courses. If I am a new student, I recognize that I must also meet with Orientation and/or an academic advisor before I can register for courses.
- Incomplete application packets will not be considered.
- If I am requesting an I-20 Certificate of Eligibility from the University of Utah for a student visa, I acknowledge that there is additional processing time required (4-6 weeks) and there is no guarantee I will receive all documents necessary to schedule a visa interview in time to attend the desired semester.

Explain the extenuating circumstances that prevented you from applying by the published deadline. (500 characters maximum)
Attach separate sheet if more space is necessary.

Student Signature _____

Date (mm/dd/yyyy) _____