CHECKLIST FOR 
HIGH SCHOOL UNIVERSITY PROGRAM

Complete High School University Program application and submit applicable fees
  o Student Section
  o Parent Section
  o Counselor Section (counselor submit completed application, with official transcript, directly from high school by specified deadlines)

Submit $45 application fee by check or money order payable to University of Utah.

The regular application for undergraduate admission is NOT required for this program.

For tracking and accounting purposes, all HSUP students will be removed from the system at the end of each semester. Therefore, each student must reapply to the program every semester by the deadline date in order to register for classes.

- Returning students must reapply for the program each Fall by filling out all components of the HSUP application: student section, parent section, and counselor recommendation.
- Returning students for subsequent semesters only need to fill out the first page of the application. Be sure to circle both the semester for which you are reapplying and the word “reapply” on the application.
- All returning students must submit official transcripts (transcripts received with an embossed seal and in a sealed envelope from the high school) with all reapplications. Faxed transcripts will not be accepted.

If you have any questions or comments, please contact Mr. Jan Bents at the Office of Admissions at (801) 585-6781 or toll free at 800-685-8856 or by email at jbents@sa.utah.edu
The High School University Program (HSUP) allows high school students the opportunity to take college level courses at the University of Utah while still in high school. This program is designed for motivated students who seek an academic enhancement to their high school curriculum. It is also for students who have completed the highest level of course work offered by the high school in a specific area. The HSUP is not designed as a substitute for a high school curriculum – it supplements it. For information on classes offered for high school credit, please contact Youth Education at (801) 581-6984 or visit www.continue.utah.edu/youth.

Credits completed in the program are applied toward graduation requirements at the University of Utah. A university transcript will be generated, which will then become part of the student’s permanent record. While in this program, students receive a reduced tuition rate.

The HSUP is available the entire academic year. Typically, one or two academic courses are taken during the fall and spring semesters and two or three courses during the summer. Continuance in HSUP is based on satisfactory academic performance in both university and high school course work. Students are responsible for all regular University policies while in the program. High School University Program participants are classified as non-matriculated, i.e., non-degree seeking. In order to become a full time student following graduation from high school, students must apply to the University during their senior year and regular admission requirements must be met.

To participate in HSUP, students must be affiliated with an accredited high school program and have the minimum specified GPA. Seniors need a GPA of 3.2 or higher; juniors, 3.5 or higher; sophomores, 3.7 or higher. A senior’s last opportunity to participate in HSUP is spring semester of their senior year. Students must complete the entire 9th grade year before applying to the program. Exceptions to these guidelines are as follows:

Home schooled students may apply for the HSUP providing they meet the following requirements:
  o Submit a list of courses completed through their studies in lieu of a transcript.
  o Have an ACT composite score or SAT combined critical reading and math score in the upper quartile (25 ACT, 1130 SAT)

International students who are attending a Utah high school on a visa that allows university attendance may apply for the HSUP providing they meet the following additional admission requirements:
  o a minimum ACT English sub-score of 18 or better, OR
  o a minimum Test of English as a Foreign Language (TOEFL) score of 500 (173 on computer based exam or 61 on the iBT exam) or better

Other exceptions may be made on a case by case basis after consultation between and with approval of the HSUP Coordinator and the Office of Admission.

To apply, complete the HSUP Student and Parent Sections and have your counselor complete the Counselor form. Counselors should then send the completed form, with transcripts attached to:

Mr. Jan Bents
University of Utah-Student Recruitment HSUP
200 S Central Campus Dr., Rm. 80
Salt Lake City, UT 84112
jbents@sa.utah.edu
(801) 585-6718
**HIGH SCHOOL UNIVERSITY PROGRAM APPLICATION**

**Today's Date:** __________________________  **Application Status:** New ☐  Reapply ☐

**Term:**
- (Circle One)
  - Fall
  - Spring  
  - Summer  Full Term (May - Aug)  
  - Session I (May - June)  
  - Session II (June - Aug)

**Student Name:** ________________________________________________

**Home Address:**
- Last ____________________  First __________  Middle ____________________
- Street ____________________  City ____________________  State __________  Zip Code __________

**SSN (Optional):** * ________________  **Gender (Optional):** __________  **Date of Birth:** __________

**Email Address:** ________________________________________________  **Telephone:** ____________________

**High School Name:** ________________________________________________

**Current Grade Level:** __________  **Graduation Year:** __________  **Cum GPA:** __________

**ACT composite:** __________  **SAT critical reading:** __________  **SAT math:** __________

Have you ever attended the University of Utah? No ☐  Yes ☐

If you answered yes, please answer the following three questions:

**Program Name:** ________________  **U of U Student ID #:** ________________

**Total Cumulative Credit Hours Earned at the University of Utah:** ________________

**Race/Ethnicity:**
- White _____  Black or African American _____  Asian _____
- Latina/o or Hispanic _____  American Indian or Alaska Native _____
- Native Hawaiian or other Pacific Islander _____

**Citizenship Status:** ________________________________________________

If applicable, what type of VISA do you have? ________________________________

**Country of Birth:** ________________________________________________

**Country of Citizenship:** ________________________________________________

Permanent Resident/Immigrant

**Alien Registration Number:** ________________  **Date Issued:** ________________

(Attach a copy of your Visa or Permanent/Resident Alien Card)

**Parent/Guardian Information:**

**Name:** ________________________________________________

**Address:** ________________________________________________

**Phone #:** ________________________________________________

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**First Time Applicants Only**

**Application Fee Enclosed:**
- **Regular Application Fee**
  - $ 45.00

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* Late filing fee applies to ALL applications received after deadline.

Make check or money order payable to the University of Utah. Please review 2nd page of application.
* Privacy Act Notice: The University confidentially maintains your SSN for routine use such as document matching, verifying your identity, and expediting your enrollment. Disclosure of your SSN is voluntary; however nondisclosure may result in a delay in the processing of your application.
STUDENT SECTION:

Briefly state your reasons for desiring to enroll in University courses while continuing as a high school student. Include the course(s) in which you are planning to enroll at the University of Utah.

Is your enrollment in the High School University Program associated with a specific department/program (i.e., Ballet, SpyHop, Summer Mathematics)? If yes, please list the program:

________________________________________

By submitting your application you certify that to the best of your knowledge, the information submitted on this application is accurate and complete. You understand that if found to be otherwise, it is sufficient cause for refusal, rescission or dismissal. Any person knowingly making a false or misleading statement is guilty of a Class B misdemeanor and is punishable pursuant to Utah Code Annotated Section 76-8.504.

In addition, you must notify the Office of Admissions if any information provided in this application changes after submission. You also acknowledge that the University of Utah, at its sole discretion, may verify any information submitted with your application. You also consent to the release of your high school transcript or any other material relevant to an admission decision to the University of Utah.
You also understand that if admitted, your admission is contingent upon your final credentials reflecting academic achievement similar to the assessment at the time of your admission. If admitted, you agree to observe all the rules and regulations of the University of Utah. You understand you will be responsible for payment of all amounts owed to the University (including, but not limited to tuition, fees, fines, rents, and parking citations). You agree to make payments promptly and that all payments will be applied to charges in the order determined by the University and also agree to pay reasonable collection and/or attorney fees necessary to collect any outstanding balance on your account(s).

I understand that by submitting this application I certify that all information provided is accurate and true to the best of my knowledge and I agree to the terms and conditions listed above.

___________________________________________
Student Signature

______________________________
Date
Please return this form to University of Utah, Office of Admissions Welcome Center, 200 S. Central Campus Dr - #80, Salt Lake City, UT 84112

**PARENT SECTION:**

Please provide a brief statement indicating your reasons for supporting your son/daughter in participating in the High School University Program. Include comments about his/her readiness to engage in courses at the University of Utah on a part-time basis.

By signing this recommendation, you are agreeing to allow your child’s participation in the High School University Program. Furthermore, you are confirming that all the information on this application is complete and accurate to the best of your knowledge.

Parent Signature

Date
Please return this form to University of Utah, Office of Admissions Welcome Center, 200 S. Central Campus Dr - #80, Salt Lake City, UT 84112

**COUNSELOR SECTION:**
To be completed by School Official and submitted with current official transcript** attached.

Student Name: ____________________________
High School: ____________________________ Current Grade Level: _____
Cumulative High School Grade Point Average: _______

Please comment on the following:

1. Which specific abilities does the student have that indicate a readiness to participate in college-level courses at the University, on a part-time basis?

2. How would you evaluate the student’s ability to succeed in terms of social and emotional maturity in the University of Utah environment?

3. Please mark the following:

☐ Student is strongly recommended for the High School University Program.
☐ Student has our endorsement for the High School University Program.
☐ Student would be best served by maintaining full time enrollment in the high school, and therefore, is not recommended for the High School University Program.

_________________________  ________________________
Signature                  Date

Title & Phone

Please attach an official copy of the student’s most current high school transcript** (do not return to student). Mail completed application and transcript to: University of Utah, Office of Admissions Welcome Center, 200 S. Central Campus Dr., Room 80, Salt Lake City, UT 84112-9104, attn: HSUP. Any questions may be directed to Mr. Jan Bents at (801) 585-6718 or Moana Hansen at 801-585-1320.

This transcript will be considered a work copy for the High School University Program and will not be used to consider the student for formal acceptance as a matriculated (degree-seeking) student into the University of Utah.

**If applying for summer, please ensure transcripts are inclusive of 3rd term/2nd semester grades.
** If applying for fall, please ensure transcripts reflect the end of the previous year final grades.