

HIGH SCHOOL UNIVERSITY PROGRAM

Office of Admissions, University of Utah

2016-2017

Welcome to HSUP!

Quick facts about the High School University Program:

- While enrolled in HSUP, you will be classified as a non-matriculated (or non-degree seeking) student.
- You are generating an official college transcript while in HSUP that will be a part of your permanent academic record.
- You will be held to all university policies and standards governing students.
- You will be required to maintain a cumulative GPA of at least 2.0. If you do not, then you will be placed on scholastic probation.

Reapplying to HSUP

All students that plan to continue with HSUP must reapply each term.

The reapplication process includes:

- Resubmitting a complete application (sections 1 and 2)
- Resubmitting current high school transcripts (unofficial transcripts are acceptable for returning students)
- Mailing all documents to the correct address by the deadline (see below)
- Returning students **do not** need to submit another application fee!
- There are no exceptions to the reapplying process or deadlines!

Madalena McNeil

Coordinator

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801-585-1993

Madalyn Smith, M.S.

Coordinator

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801-581-6373

200 S Central Campus Dr., RM 80

Salt Lake City, UT 84112

Website: <http://admissions.utah.edu/academics/hsup.php>

Returning Next Semester?

Visit www.admissions.utah.edu/academics/hsup
for information about reapplying

Mail Applications and Transcripts to:

University of Utah, Office of Admissions Welcome Center

ATTN: HSUP

200 S Central Campus Dr., RM 80

Salt Lake City, UT 84112

All students that plan to continue with HSUP must reapply each term.

**Don't forget to
apply by the
deadline!**

Spring—November 1

Summer—March 1

Fall—July 1

Resources and Webpages

Important Date—Spring 2017

Complete Academic Calendar: <http://registrar.utah.edu/academic-calendars/fall2016.php>

Term Length Classes

Classes begin.....	January 9, 2017
Last day to add classes without permission code.....	January 13, 2017
Last day to drop classes.....	January 20, 2017
Last day to withdraw from classes.....	March 3, 2017
Classes end.....	April 26, 2017
Final exam period.....	April 27-May 3, 2017

First Half Classes

Classes begin.....	January 9, 2017
Last day to add/drop classes.....	January 13, 2017
Last day to withdraw from classes.....	February 3, 2017
Classes end.....	February 28, 2017

Second Half Classes

Classes begin.....	March 1, 2017
Last day to add/drop classes.....	March 7, 2017
Last day to withdraw from classes.....	March 31, 2017
Classes end.....	April 25, 2017

Holidays

Martin Luther King Jr.....	January 16, 2017
Presidents' Day.....	February 20, 2017
Spring Break	March 12-19, 2017

Parking, Textbooks, & ID Cards

Parking—801-581-6415

University of Utah parking permits are available for the entire year or at a pro-rated price per semester. Permits can be purchased online at www.commuterservices.utah.edu.

Textbooks—801-581-6326

Textbooks can be purchased online, at a store of your choice, or the University Bookstore. If you purchase your books from the bookstore, be sure to double check the tags for the correct catalog and section numbers.

ID Cards—501-581-CARD

You will need an ID card for library privileges, activities, and general campus use. You must be registered for at least one course before obtaining an ID. Ucard offices are located in Room 225 of the Student Union.

Family Educational Rights and Privacy Act (FERPA)

Student records at the University of Utah are governed by FERPA. This Act forbids the University from releasing personal, identifiable student educational records and files or personal information, without the student's written consent. Students may allow information to be released to specific individuals by completing the "FERPA Release Consent" form within the Campus Information Services (CIS). For more information concerning FERPA, please visit: www.registrar.utah.edu/handbook/ferpa.

Helpful Webpages

Office of Admissions

www.admissions.utah.edu/

High School University Program

www.admissions.utah.edu/academics/hsup

Academic Calendars

www.registrar.utah.edu/academic-calendars/index

FERPA Information

www.registrar.utah.edu/handbook/ferpa

University Catalog

www.catalog.utah.edu

Mathematics Department

www.math.utah.edu

A-Z Index

www.utah.edu/a-z

REGISTRATION

Mathematics Information

Quantitative Reasoning (QA/QB or QR)

You may need a permission code in order to register for certain math courses. These codes are distributed directly from the Mathematics Department. Please complete the following steps to obtain a permission code:

- Determine the course and section numbers of the desired class
- Complete the “permission code requests” form found at www.math.utah.edu
- Include that you a non-matriculated High School University Program student within the comment box of the request form
- Scan and e-mail the needed AP/ACT/SAT test scores to advisor@math.utah.edu
- Include you uNID and student status (non-matriculated) within the e-mail

If you have questions or concerns, please contact Angie Gardner, a mathematics departmental advisor, at 801-581-6851.

Online Registration

- Go to www.cis.utah.edu — Campus Information System
- Enter Username and Password
Username: uNID (*number within your folder*)
Password: six-digit number reflecting your date of birth
Birthday: September 1, 1988
Password: 090188
Change your password when prompted
- Go to “Class Schedules” on the right side of the screen and click on your desired semester (i.e. Spring 2017)
- In a separate window, go to “Registration” and click on “Add a Class”
- Find the department of the class you are looking for (M = Mathematics)
- Double click on the name of the class (MATH) to see class descriptions and prerequisites
- Scroll through the class to find the 4-digit catalog number (3rd left column)
- Double click on the catalog number to see available seats
- Write down or copy the 4-digit class number (outside left column)
- Return to “Add a Class” and enter or paste the class number into the text box
- Press enter, press enroll, and press finishing enrolling (when all desired classes are in your shopping cart)
- Return to “Main Menu” and select “View Your Class Schedule,” choose the correct semester and year, and verify that your schedule is correct